

21 JUN 1977

22 Jun 77

MEMORANDUM FOR: Chief, Publications & Presentations Group/DDI

FROM :

Office of the Assistant for Information/DDA

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SUBJECT : Comments on Proposed NFIB Memorandum on
Paragraph Security Markings

REFERENCE : Multiple addressee memorandum dated 20 June 1977,
subject: CIA Response to NFIB-9.1/30 (PPG 77-0126)

1. As you may recall one of the earlier drafts of [redacted] "Security Classification Markings of Paragraphs and Titles," contained the provision for paragraph marking of control and compartmentation caveats. We deferred action on that proposal pending approval and issuance of the NFIB Memorandum cited in reference. We did take the first step in [redacted] by requiring security classification markings on each paragraph of classified documents in the hope this would acclimatize employees to the new procedures for document marking under consideration at the Community level.

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2. Our only reservation on the current NFIB proposal is the lack of exemption authority. At the Information Review Committee meeting where the subject of paragraph classification was raised with the deputy directors, Dr. Stevens indicated he would like a provision for exemption authority for certain categories of documents. He offered the National Intelligence Daily and other materials prepared for the President as examples. He felt such extensive markings would hinder readability and comprehension. The present proposal does not allow for such exemptions. But, if incorporated, the authority to exempt materials from the requirement should be at a level sufficiently high enough to discourage casual exemption requests.

3. Although the extended paragraph marking requirements will be burdensome and often unwieldy in appearance, we agree with the intent and benefits to be derived from such a procedure and concur in the NFIB proposal.

4. The Office of Security will provide comments separately. ←

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O-AI/DDA: [redacted] cb/21 June 1977

Distribution:

Original - Addressee

- ① - RAB [redacted]
- 1 - RCB [redacted] w/reference
- 1 - DDA Subject
- 1 - DDA Chrono
- 1 - EML Chrono

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SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED		CONFIDENTIAL	
		SECRET	
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	<i>Dave</i>	<i>21 Jun 77</i>	<i>[Signature]</i>
2			
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	ACTION	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
Remarks:			
<i>I thought you might like to see this. (Retain or destroy.)</i>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
			<i>6/21</i>
		CONFIDENTIAL	SECRET

ADMINISTRATIVE - INTERNAL USE ONLY

PPG-77-0126
20 June 1977

MEMORANDUM FOR: Administrative Officer, DCI
Assistant for Information, DDA
Executive Assistant to the DDS&T
Executive Officer, DDO
Special Assistant to the DDI

FROM : STAT
Chief, Publications & Presentations Group/DDI

SUBJECT : CIA Response to NFIB-9.1/30

REFERENCE : NFIB-9.1/30, 16 June 1977, Paragraph
Security Markings

1. I have been tasked to prepare CIA comments on the reference NFIB draft. Could I please have comments from your Directorate by noon Thursday, 23 June. If necessary, I will convene a meeting later in the week to discuss any problems.

2. My mailing address is 7G00 Headquarters, phone extensions STAT
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Attachment:
NFIB-9.1/30

ADMINISTRATIVE - INTERNAL USE ONLY

NATIONAL FOREIGN INTELLIGENCE BOARD

NFIB-9.1/30
16 June 1977

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MEMORANDUM FOR NATIONAL FOREIGN INTELLIGENCE BOARD

FROM : Walter Elder
Executive Secretary

SUBJECT : Paragraph Security Markings

1. Enclosed for your consideration is a memorandum from the Acting Vice Chairman and its attachment, a proposed policy statement on the subject.

NFIB ACTION REQUESTED

2. You are requested to submit your comments on the draft proposal to the Executive Secretariat by close of business, 28 June 1977.


Walter Elder

Attachment:
As Stated

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The Director of Central Intelligence
Washington, D.C. 20505

Attachment to NFIB-9.1/30
dated 16 June 1977

Intelligence Community Staff

MEMORANDUM FOR NATIONAL FOREIGN INTELLIGENCE BOARD PRINCIPALS

FROM: John N. McMahon
Acting Deputy to the DCI for the Intelligence
Community

SUBJECT: Paragraph Security Markings

1. The DCI has approved circulation of the attached proposed policy statement on paragraph security markings prepared by the Intelligence Community Staff. It would make mandatory throughout the Community the marking of classified documents to show the classification and any associated controls (e.g., compartments, restrictive handling caveats) of their paragraphs and titles.

2. Paragraph marking to show classification is required by Executive Order 11652, but different applications of an exception clause for unusual circumstances have caused Community practices to vary widely. PRM/NSC-29 requires a revision of that Order, with the new one to become effective 1 January 1978. While the revision may well strengthen the requirement for paragraph classification marking, the Intelligence Community will still be faced with the need to show its consumers which of its information is subject to controls unique to the Community --controls such as compartments. The same rationale that underlay the Order's requirement applies here--that users should be able readily to discern which portions of a classified document require security protection, and to what degree. Reports and other documents from one Community component are frequently excerpted by another for use in its finished intelligence. The Community's product is disseminated widely to national security planners and military commanders, whose interests focus on different parts of that product. Security markings keyed to the individual components of a document will permit consumers to recognize which sections are particularly sensitive, and must be protected, and which are not, and may be used with no damage to intelligence sources and methods.

3. A requirement for paragraph security markings would oblige originators to think about the sensitivity as well as the substance of what they prepare. Hopefully, such would result in less very sensitive information peripheral to the subject at hand being included in finished intelligence, and in more credible security classifications and controls being applied to intelligence product.

4. Your comments are requested on this proposal.

[Redacted]
[Redacted] John N. McMahon

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Attachment

(15 June 1977)

MEMORANDUM FOR NATIONAL FOREIGN INTELLIGENCE BOARD PRINCIPALS

SUBJECT: Paragraph Security Markings

1. The Intelligence Community, in order properly to fulfill its mission, must rigorously protect its sources and methods if it is to continue to be able to collect and provide intelligence. Where sources and methods information must be provided to our consumers; its sensitivity should be distinguished from the often less sensitive information provided by those sources or methods, and from the frequently even less sensitive commentary which may accompany intelligence product. Those who use our intelligence cannot do a thorough and consistent job of protecting the most sensitive information we sent them unless we identify it clearly--in a context which shows our judgments on the security sensitivity of individual items. Doing so would also simplify classification reviews required by Executive Order or in response to a Freedom of Information Act request.

2. Executive Order 11652 requires paragraph marking to show classification. Some Community components comply fully with both its letter and spirit; others rely on an exception clause in that Order and comply only when absolutely mandatory. A revision of that order is underway, pursuant to PRM/NSC-29.

Whether or not any revision makes paragraph classification mandatory, I determine that full paragraph marking, regardless of authorized exceptions, is both necessary and feasible for the Community. I further determine that other security controls, such as DCID 1/7 restrictions and compartment indicators, should be associated with classifications. For these purposes, only classifications authorized by Executive Order 11652, statutory controls (e.g., Restricted Data), restrictive markings prescribed by DCID 1/7, and compartments or security controls authorized or managed by the DCI should be recognized by receiving components as valid for Intelligence Community paragraph marking.

3. I therefore request NFIB principals to insure that all classified reports, publications, correspondence, messages or cables, and other finished documents originated by their components on foreign intelligence matters are marked so as to show the security classification and any associated controls applicable to each paragraph and to the title of such documents. This shall be in addition to the requirement to show on each classified document the highest classification and all security controls bearing on information contained in the document. Internal working papers, personnel material, SIGINT reports from a single source, or personal correspondence need not be paragraph marked under this policy.

4. Markings showing paragraph classification and other controls shall be the minimum ones required under applicable security criteria to protect the information actually contained in the marked paragraphs.

5. In the interests of better protecting sensitive sources and methods, originators should strive to separate sensitive sources and methods information from intelligence product and commentary, and appropriately paragraph mark the sensitive source data. The attachment hereto provides specific guidance on the form and manner of such markings, the requirement for which shall take effect on 1 August 1977.

/ draft /

STANSFIELD TURNER

Attachment

cc: Assistant to the President for
National Security Affairs.

ed 16 June 1977

ATTACHMENT

DCI GUIDANCE FOR PARAGRAPH AND TITLE MARKING

The subjects or titles of all classified documents, and the paragraphs of all classified documents consisting of more than one paragraph, shall have their respective classifications and any associated security controls indicated by letter symbols, acronyms, or codewords as follows:

1. Classifications--Unclassified will be represented by "U"; Confidential by "C"; Secret by "S"; and Top Secret by "TS".
2. Statutory controls--Restricted Data will be represented by "RD"; Formerly Restricted Data by "FRD".
3. Dissemination and handling controls specified in DCID 1/7 will be represented by the abbreviations specified in that directive.
4. Compartmentation controls will be represented by the authorized codeword(s) of the compartment(s), or by the acronyms for compartmented handling control systems. (Further guidance in this area is available from the DCI Security Committee.)
5. To facilitate indexing and bibliographic notation, subjects or titles should be worded so as

to make them unclassified unless clearly impossible. Where subject classification is unavoidable, it should be held to the absolute minimum. The classification status of a subject or title standing alone shall be shown by the classification symbol in parentheses after the last word of the title.

6. The classification applicable to paragraphs shall be shown by the appropriate letter symbols in parentheses before the first word of the paragraph (and after any paragraph number).

7. All controls (i.e., statutory, DCID 1/7, and compartments) applicable to paragraphs will be shown in parentheses at the end of paragraphs. When more than one control is applicable, control markings as specified in paragraphs 2 through 4 above shall be separated from one another by slashes. In order of ranking, statutory controls shall be shown first, followed by compartments, and lastly by DCID 1/7 controls.